

JKHS PROVIDER ACCESS POLICY

The policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the providers' education-to-training offer.

Student entitlement

Students in Years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure:

A provider wishing to requests access should contact: Hayley Knapper, Careers Department.

- Telephone: 01989 764358.
- Email: hayleyknapper@jkhs.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come in to school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	Careers Convention		
Year 8	Careers Convention	Drop in sessions for Hereford and Ludlow College, Riverside Training and Ministry of Defence.	
Year 9	Careers Convention	Drop in sessions for Hereford and Ludlow College,	



		Riverside Training and Ministry of Defence.	
Year 10	Careers Convention	Drop in sessions for Hereford and Ludlow College, Riverside Training and Ministry of Defence.	Three College Open Day Trip.
Year 11	Careers Convention	Drop in sessions For Hereford and Ludlow College, Riverside Training and Ministry of Defence.	
Year 12	Careers Convention	UCAS Convention – Visit to Bristol University.	
Year 13	Careers Convention		

Please speak to [Hayley Knapper](#) to identify the most suitable opportunity for you.

The [school policy on Safeguarding](#) sets out the school's approach to allowing providers in to school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms, meeting rooms or Conference Centre available for discussions between the provider and students, as appropriate to the activity. The school will also make available IT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Hayley Knapper.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Hayley Knapper to display.

Approval

Senior Leadership Group member:

Trixie Clarke

Link Trustee:

Diane Hudson

Approved:

Spring Term 2018

